

# Lost and Found Guide

## LOST PETS:

If you have LOST a pet we recommend the following:

1. Contact local Animal Controls, Animal Shelters, SPCAs, and Humane Societies as soon as possible. See the “Lost and Found Resources” document with a list of some of these organizations. \*Most of these groups will hold the animal for 3-5 days before evaluating it for adoption.
2. Create a flyer. Include a picture of the animal, a description of the animal, (type, age, sex, physical description, what they were wearing when lost, if they have a microchip, etc.) when they were lost, where they were last seen and a way to contact you if found (email or phone number).
3. Place the flyer around the area where you lost the pet. Go to area vets and pet kennels which will usually keep or post your flyers.
4. Take a copy of the “Lost and Found Resources” document and post an ad on the Websites listed.
5. Spread the word! Email your flyer to neighbors and ask them to send it on. Email can be a very effective way to get the word out to many people about your lost pet.

## FOUND Animals:

If you have FOUND an animal, please try and keep the animal for at least two weeks while trying to find the owner. Many shelters and organizations are filled to capacity so any effort you can make to locate the owners by doing the following, is greatly appreciated:

1. Have the animal scanned for a microchip at a local vet or shelter. If a microchip is found, the following websites might help to locate the owners:

[www.checkthechip.com](http://www.checkthechip.com)

[www.petmicrochiplookup.com](http://www.petmicrochiplookup.com)

2. Create a flyer. Include a picture of the animal, a BRIEF\* description of the animal, approximate area where it was found and a way to contact you (email or phone number). **\*It is important not to provide too much information** so that if someone does claim the animal they can provide details that were not given for proof of ownership – **Believe it or not there are some dishonest people that will try to claim a pet and “re-adopt” it out for money.**
3. Place the flyer around the area where you found the pet. Take the flyer to local vets, pet stores, shelters, etc. to see if they will post or make it available to the public.
4. Take a copy of the “Lost and Found Pet Resources” document and post an ad on the Websites listed.
5. Spread the word! Email your flyer to neighbors and ask them to send it on. Email can be a very effective way to get the word out to many people about the found pet.

If you have FOUND a pet and can no longer keep it while trying to find the owner, we recommend the following:

1. Gleannloch Pets MAY be able to put you in contact with a breed specific
2. Rescues in the greater Houston area that can accept it into their program. Please refer to the “Shelter & Rescue Groups” reference sheet.
3. If you have been unable to locate a no-kill shelter or rescue group to accept the animal, it can be surrendered to an Animal Control, Animal Shelter, the SPCA or the Humane Society. The contact information for these groups can be found on our “Lost and Found Resources” sheet.

We hope this guide has been helpful. Please let us know if any of the resource information changes or is incorrect so that we may update our documentation.

Thank You!